

LYME HERITAGE COMMISSION

April 24, 2012

MINUTES

PRESENT: Ray Clark, Adair Mulligan, Charlotte Furstenberg, Jane Fant, regular members; Tim Cook, alternate; Simon Carr, Selectperson

ABSENT: Laurie Wadsworth, alternate

1. **Minutes:** The minutes of the March 27th meeting were approved with one correction.
2. **Appointments:** Ray Clark has been reappointed as Chairperson. The Commission decided to postpone appointing an alternate until after Liz's visit.
3. **Fund raising:** To date \$11,100 has been received. Simon will contact the Lyme Foundation for the additional \$2,000 pledged. Mascoma has not yet made a donation. Members noted that they know of several people who intend to make a donation but have not yet done so. Ray agreed to take over writing thank you notes. Adair and Simon will get him the list of people who have given indicating who has already received a thank you note.
4. **Background Research:** Most of the background research has been completed. Members expect to complete their files by May 1. Jane agreed to go through the Historians newsletters for any articles that may have been written about relevant buildings. Simon will get the map from David Robbins.
5. **Plans for May 1 & 2 survey:**
 - May 1 (north of High St.): Charlotte (map out route), Ray (drive), Adair, Tim
 - May 2 (south): Ray & Tim (map out route), Ray (drive), Tim, Laurie
 - Adair will bring clipboards.
 - Jane will xerox off about 20 extra inventory forms.
 - We will meet at the Town Offices at ?
 - Lunch will be pizza from Stellas. There will be potluck dinner at Adair's at 6:30. Members should let Adair know what they plan to bring and whether or not their spouse will attend.
6. **Letter to property owners:** About 15 owner questionnaires have been returned so far. Commission members agreed to call the remaining property owners reminding them of the survey and asking again for consent to visit their property. If owners cannot be reached, it was agreed that it is sufficient to leave a message asking for passive consent, i.e. for them to call if they did NOT want anyone on their property.
7. **Letter to owners of structures within the Lyme Common Historic District:** Commission members reviewed and approved Adair's draft as is. It will be mailed out after Liz's visit.

8. **Publicity:** There will be a small announcement about the survey in the next Historians newsletter. More publicity will be done in the fall.
9. **Other business:** Ray decided to postpone a visit from members of the Amherst Commission until later since none of the dates they had suggested worked out.
10. **Next meeting:** Tuesday, May 22, 2012 at the Academy Building.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,
Charlotte Furstenberg